# INSTRUCTIONS FOR COURSE SELECTION CLASS OF 2020

### Access Illuminate

- Window is available April 28<sup>th</sup> May 8<sup>th</sup>.
- Go to lcer.org

- Right side of screen, under AAE
  - Click on Illuminate Home Connect

## Log into the program

- Click on course requests (under classes/grades)
- You should now see your Course Request form

#### Problems with log-in?

Contact AAE I.T.

- Extension 435
- help@lcer.org

#### Two Sections

- 1. Courses options for electives and PE (first section)
- 2. Core classes that have been pre-selected for you. (second section)

 We are going to look at the core classes first. (Located at the bottom of your course requests).

#### **Portal View**

💼 CELDT			
Classes / Grades	Submitted Course Requests		
Course Requests	Course Requests submitted for: Academy	y for Academic Excel	lence - 10th Gra
CST Results	Course	Term	Alternate(s
Gradebook	World Lit (71250)	Any	n/a
	World History (74250)	Any	n/a
😢 Language	Spanish II (75120)	Any	n/a
🛗 Schedule	Integ Math 2 (72120)	Any	n/a
Student GPA	Integ Science 2 (73120)	Any	n/a
T Student OFA	10th Gr Homeroom (79844)	Any	n/a
4 Transcripts			

- Choose classes you want to add to the preselected courses –
  - You should have a total of <u>SIX</u> classes when you are finished.
  - Therefore, you need to make <u>ONE</u> class selection to meet your PE requirement.
  - You will also choose your club preference

#### Portal View



## Friday Clubs

Choose a first and second choice

- Club catalog is available at: lcer.org/counseling/catalogs
- Please choose a first, and second choice.
- Some clubs meet during lunch or after school:
  - Mock Trial
  - I'm going to college
  - HERO (Formerly HOSA)

#### **Portal View**

<ul> <li>CELDT</li> <li>Classes / Grades</li> </ul>		<b>i</b> ii +
Course Requests	Course Requests	
CST Results		
Gradebook	Course Request to be submitted	
Language	Academy for Academic Excellence - 10th Grade	
🛗 Schedule	Club	
🝷 Student GPA	First Choice	
2 Transcripts	<ul> <li>None</li> <li>Art Club (79835-1)</li> </ul>	

- If you are in ASB, click "none" for the PE category. You will finish your PE requirement in grade 11.
- Make sure you click on submit!

- If a pre-selected course appears to be incorrect, first talk to your current teacher in that subject.
  - If you teacher agrees the placement is incorrect
    - Complete a blue course change request form
      - Forms are available in "N" building office.
      - Return completed forms to "N" building office.
      - The final date to submit is: May 10<sup>th</sup>.

- Choosing classes on the first day (April 28<sup>th</sup>) does not provide an advantage.
- However, course selections must be completed by May 8<sup>th</sup>.

- Take time to read the course catalog located on at lcer.org/counseling/catalogs.
  - Check for pre-requisites and course requirements.
- Choose carefully and wisely!
- The next opportunity for changes will be in July 2017, when opportunities will be limited.

- When selections are complete, CLICK SUBMIT and exit program
  - If you do not CLICK SUBMIT, your selection will not be saved or submitted.

 Congratulations! You have completed your course selections for 2017-2018!